

# **BRIXWORTH PARISH COUNCIL**

Minutes of the Annual Parish Council Meeting (AGM)  
Held on Tuesday, 10 May 2011  
Library/Brixworth Community Centre, Brixworth

Present: Cllrs. M Lacey (Chair), I Barratt C Bament, R Monk, Mrs E Nunn, S Pointer, M Ward and Mrs E Wiig.

In Attendance: Mrs J Macken – Parish Clerk  
Mr D Hymas – Member of the Public

***11/1215 Apologies for Absence*** – Cllr Fitzgerald and Cllr Parnaby

***11/1216 Election of Chairman***

Cllr M Lacey was proposed by Cllr Bament and seconded by Cllr Nunn  
Cllr M Lacey was duly elected as Chairman, unopposed.

***11/1217 Chairman's Declaration of Acceptance of Office***

Cllr M Lacey signed the Declaration of Office for Chairman and continued to chair the meeting.

***11/1218 Election of Vice Chairman***

Cllr R Monk was proposed by Cllr E Wiig and seconded by Cllr Pointer  
Cllr R Monk was duly elected as Vice Chairman, unopposed.

***11/1219 Parish Council Committees***

It was resolved to keep the existing four committees. Committee membership will be a maximum of twelve.

The Standing Committees are :-

Finance and Administration, Highways & Environment, Recreation & Amenity and Planning.

***11/1220 Election of Chairman, Vice Chairman and committee members***

**Highways and Environment**

**Chairman**

Cllr D Parnaby was proposed by Cllr C Bament and seconded by Cllr Monk  
Cllr Parnaby was duly elected Chair of Highways & Environment committee

**Vice Chairman**

Cllr C Bament was proposed by Cllr E Wiig and seconded by Cllr S Pointer  
Cllr C Bament was duly elected Vice Chair of Highways & Environment committee.

**12 Committee Members:** Cllrs.I Barratt, C Bament (Vice Chair), M Lacey, Mrs E Nunn, D Parnaby (Chair), S Pointer, M Ward and Mrs E Wiig (four vacancies).

## **Finance and Administration**

### **Chairman**

Cllr R Monk was proposed by Cllr C Bament and seconded by Cllr S Pointer  
Cllr R Monk was duly elected as the Chair of the Finance and administration committee

There is no Vice Chair.

The Chairman carries out the Internal Checks of the Accounts.

**12 Committee Members:** Chairman M Lacey, Vice Chair and Chair of Finance R Monk, Chair of Recreation, Chair of Planning C Bament, Chair of Highways D Parnaby, I Barratt, M Ward, Mrs J Fitzgerald, Mrs E Nunn and Mrs E Wiig. (three vacancies).

In attendance Mrs J Macken (Responsible Financial Officer).

## **Planning**

### **Chairman**

Cllr C Bament was proposed by Cllr R Monk and seconded by Cllr E Nunn  
Cllr C Bament was duly elected as the Chair of the Planning Committee.

### **Vice Chairman**

Cllr E Nunn was proposed by Cllr E Wiig and seconded by Cllr M Ward

**12 Committee Members:** Cllrs.I Barratt, C Bament (Chair), M Lacey, R Monk, Mrs E Nunn (Vice Chair), D Parnaby, S Pointer (four vacancies)

## **Recreation & Amenities Development**

### **Chairman**

Cllr S Pointer was proposed by Cllr C Bament and seconded by Cllr R Monk  
Cllr S Pointer was duly elected as the Chair of the Recreation & Amenity committee

### **Vice Chairman**

Cllr J Fitzgerald to be asked whether she would like to be elected as Vice Chair.

**12 Committee Members:** Cllrs.I Barratt, Mrs J Fitzgerald, M Lacey, Mrs E Nunn (Vice Chair), D Parnaby, S Pointer (Chair), M Ward and Mrs E Wiig (four vacancies).

### ***11/1221 Election of Representatives***

The following representatives were duly appointed: -

**Brixworth Centre Representative** – To be appointed  
**Village Hall Representative** – Cllr E Wiig  
**Community Centre Representative** – Cllr Pointer and Cllr Bament (Cllr E Wiig District Cllr Rep)  
**Thomas Roe Charity Representatives** – Cllr Monk and Cllr Pointer  
**Police and Police Safety Representative** – Cllr Bament  
**NCALC Representative** – Cllr Lacey  
**Parish Path Warden** – Mr S Macken  
**Pocket Park Representative** – Highways & Environment Committee  
**Tree Warden** – To be appointed  
**Saxon Spires Patient Panel Group** – Cllr Bament and Cllr Lacey  
**Highways Representative** – Highways & Environment Committee

***11/1222 Review of Adopted Policies and Procedures***

It was suggested that the Council might wish to review the Equal Opportunity Policy, following recent changes in legislation. To be considered at the next Finance Committee meeting.

***11/1223 Annual Review of Register of Interest Forms***

Members were asked whether they would like to review their Register of Interest forms.

**Items for Report Only**

***11/1224 Library/ Community Centre Buildings Meeting 12 May 2011***

The Clerk reported that the next building meeting is to be held on Thursday, 12 May 2011 at 5.00pm. Cllr Pointer and Cllr E Wiig to attend.

***11/1225 Library Plus signs***

The Clerk had been asked by the County Council to pass on several suggestions for the new Library signage. Following a discussion it was agreed that the comments made in respect of the last planning application still stand.

***11/1226 DDC Planning Session 25 May 2011***

Cllr Bament agreed to attend this training session organised by the District Council.

***11/1227 Public Exhibition 21 May 2011***

It was noted that members and the Clerk had been invited to attend the public exhibition arranged by Carter Jonas, with regards to the proposed development of 150 houses off Northampton Road, south of Froxhill Crescent. The Clerk stated that in 2009 the Council had opposed any development outside the village confines, following the SCHLAA report (call for land). Members are to remain open minded until a planning application has been received and an informed decision can be made.

The members thanked Ian for being the Chairman for the past several years.

There being no further business to discuss the meeting closed at 8.25pm.